

Dear Candidate:

Please send the filled-in application form along with GMAT score, two reference letters, required documents if any, and application fee of US \$100 in the form of draft/banker's cheque drawn in favour of "Indian Institute of Management Calcutta" payable in Kolkata to:

Admissions Office
Indian Institute of Management Calcutta
Diamond Harbour Road
P.O. Joka
Kolkata 700104
India

The application form should reach Indian Institute of Management Calcutta latest by **9th January, 2009**.

e. **Duration of stay outside India (actual/planned)**

From 01.01.08 to 15.02.09 (in months) : _____

f. **Application fee (\$ 100):** D.D./Cheque No. _____

Date _____

Bank _____

9. **Program Applied for:** PGDM

PGDCM

(If applying for both PGDM and PGDCM, indicate your preferential rank 1 or 2 in the boxes given to the right of respective courses)

10. **Test Scores**

(A) *GMAT (Graduate Management Admissions Test)*

(The Institutional Code Number for Indian Institute of Management Calcutta is 7003)

Registration number: _____

Test date : _____

Verbal Score : _____

Percentile : _____

Quantitative Score : _____

Percentile : _____

TOTAL Score : _____

Percentile : _____

Analytical Writing Score: _____

Percentile : _____

(B) *TOEFL (Test of English as a Foreign Language, if medium of instruction during study is not English)*

Registration number : _____

Test date : _____

TWE (Test of Written English) : _____

Score : _____

TOTAL Score : _____

11. Academic Training

a. Secondary School (for example, high school, senior secondary school, etc)

Name of Institute with Full Address	From (Date)	To (Date)	GPA / Percentage	Rank	Certificate Received

b. Collegiate/University Education

Give names of universities and colleges you have attended listing the most recent institution first. Please enclose attested transcripts of all the degrees mentioned

Name of Institute with Full Address	Major	Minor	Dates		Degree	GPA/ Percentage	Rank
			From	To			

12. Work Experience

Aggregate Work Experience (in months) as on January 9, 2009 _____

Please provide Chronological details of your work experience in the Table given in the following page. Kindly note that you will be required to submit a certificate of employment from your last employer in case you are granted admission.

Chronological details of Work Experience

Name of Organisation with Full Address	Starting Date	End Date	Duration	Designation/ Responsibility

13. Chronological details of stay outside India

Please provide Chronological details of your stay outside India starting from January 1, 2008 to February 15, 2009 in the Table given below. Kindly note that you will be required to submit proof of stay in the form of copies of passport pages or equivalent in case you are granted admission.

Starting Date	End Date	Country of Stay	Duration of Stay	Actual/Planned Stay	Purpose of Stay
January 1, 2008				Actual	

14. References

Two letters of reference in the formats given in pages (ix)-(x) and (xi)-(xii) should be sent to the Institute by the application deadline, if the application is to be considered. Please list below the name and complete contact information of each person to whom you have given a reference form. Each should be well acquainted with your intellectual abilities, academic performance, and personal character.

i. Name :

Address :

Email :

Phone Nos :

ii. Name :

Address :

Email :

Phone Nos :



Statement of Purpose

Note: This form should be returned by the applicant with all other application material.

Name of applicant _____

Applicant's Signature _____

Date _____



Letter of Recommendation

Note: This form should be returned by the applicant with all other application material. The letter has to be sealed by the referee before it is handed over to the applicant.

This section to be completed by the applicant

Name of applicant _____

Applicant's Signature _____

This section to be completed by the referee

Based on your experience, how does the applicant compare in the following areas with his peers?

	<i>Truly Exceptional Top 2%</i>	<i>Excellent Top 10%</i>	<i>Very Good Top 25%</i>	<i>Good Middle 50%</i>	<i>Below Average Lower 25%</i>	<i>Unable to Judge</i>
<i>Initiative</i>						
<i>Flexibility</i>						
<i>Maturity compared to peers</i>						
<i>Oral communication skills</i>						
<i>Written communication skills</i>						
<i>Ability to work with others</i>						
<i>Ability to accept constructive feedback and learn from it</i>						
<i>Ability to understand others' viewpoints</i>						
<i>Project management skills</i>						
<i>Self-confidence</i>						
<i>Leadership</i>						

How long have you known the applicant and in what capacity?

Name _____

Address _____

Title _____ Affiliation _____

Signature _____

Please fill out the following information and/or write a letter of recommendation.

Please describe the particular talents, strengths, and weaknesses of the applicant. If you have worked with the applicant on any sort of special project, please give an evaluation of his or her performance. Please indicate any favorable or unfavorable indications of individual (or team) research potential and the ability of the applicant to do work independently. Please include any additional information that you believe is relevant.



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