

**PROFORMA OF CERTIFICATE FOR CANDIDATES IN THE FINAL YEAR  
OF GRADUATION OR AWAITING THE RESULTS**

Proforma of Certificate to be obtained from the **Principal/HOD/Registrar/Director** certifying the applicant has obtained at least 50% marks or equivalent based on latest available grades/marks on College/Institution's Letterhead. **This form has to be submitted by candidates appearing in the final year of Graduation and by candidates who have completed the final year but are awaiting the results.**

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This is to certify that Mr./Ms. \_\_\_\_\_ is currently in the final year / is awaiting the final results, of Bachelor of \_\_\_\_\_ during the academic year 2009-2010 in this College/Institution and has obtained at least 50% of marks (45% in case of SC/ST/DA candidates) based on latest available marks/grades.

Signature of the Authority:

Designation:

Office Seal:

Date:

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**Note:** For Universities/Institutions, which do not award marks, but award grades only, CGPA will be converted to percentage of marks by dividing the CGPA earned by the maximum CGPA that could be obtained by the candidate. If there is a conversion formula used by the University/Institute to compute percentage scored by the candidate, that formula may be used.