



# Indian Institute of Management Calcutta

Diamond Harbour Road, Joka, Kolkata – 700 104

### PERSONAL DETAILS

[ Do not leave the portion unfilled ; if not applicable, indicate the same ]

**[Name and Address should be in Block Letters]**

Attested  
Photograph

Application for the position \_\_\_\_\_.

Name	[Last]	[First]	[Middle]	
Date of birth	_____ [Day]	_____ [Month]	_____ Year]	
Father's Name/Husband's Name [in case of married women] :				
Correspondence Address {Please fill up Block Capital Letters}				
Telephone No. with STD Code [Residence]	Telephone No. with STD Code [Office]	Mobile	E-Mail	
Permanent Address {Please fill up Block Capital Letter}				
Sex	Marital Status	Nationality	Religion	Home Town and State
Whether SC / ST / OBC / PH [kindly mentioned OH / HH / VH and attach attested copy of certificate] / Ex-Serviceman / General, please specify				
If SC / ST / OBC, please specify Sub Caste and attach attested copy of certificate issued by the appropriate authority				

### Language Known

Language	Read	Write	Speak

--	--	--	--

**Educational / Professional Qualification [Starting from School Final [ Class – X ] onwards] {Please fill up Block Capital Letters}**

[ If space is insufficient, please attach separate sheet]

Examination	University / Board / Institute [Location]	From	To	Divn. / Grade	Percentage	Specialization	Special achievement

**Work Experience [Starting from present organization] {Please fill up Block Capital Letters}**

[ If space is insufficient, please attach separate sheet]

Name & address of Company and nature of business	Position held	Year of service		Total experience in years & months	Gross Annual Salary	Major responsibilities
		From [MM/YY]	To [MM/YY]			

**Details of present Salary and Benefits & Scale of Pay/Pay Band & Grade Pay (for Government Employees)**

[ If space is insufficient, please attach separate sheet]

Expected Salary :

Continuation Sheet ...3.

Membership of Professional Organization

Name and Address of Organizations	Type of membership

Extra curricular activities / Hobbies / Sports, etc.

--

Any other information, please specify

--

**FAMILY DETAILS**

Dependants

Name	Sex	Date of birth	Relation With applicant	Occupation

**REFERENCES**

[Please give name, address and telephone numbers [office and residence] of two persons under whom you have worked or have had professional interaction ]

Sl.No.	Name	Address	Telephone No. and Email-id

**NOTE : Furnishing of false information in the case of a candidate selected and employed will be treated as a misconduct**

**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Date	Signature :
------	-------------